

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

## ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Mrs. Karen R. McAvoy, President  
Mrs. Jennafer K. Reilly, Vice President  
Mr. Gregory L. Portner, Treasurer  
Mrs. Lesa I. Butera  
Mrs. Michelle M. Davis  
Mr. Christopher W. Heinly  
Scott C. Painter, Esq.  
Mrs. Sandra A. Reese  
Mrs. Anne P. Seltzer, Asst. Board Secretary

### Non Members

Mr. Mark Boyer, Board Secretary  
Mrs. Lynette R. Waller, Dir. of Elem. & Sec. Education

### Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

## **SCHOOL BOARD MEETING**

Monday, October 26, 2015 – 6:00 P.M.  
Community Board Room

- I. Call to Order – Mrs. Karen R. McAvoy, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. McAvoy**
- III. Announcement of Recording by the Public – Mrs. McAvoy**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. McAvoy**
  - Technology Committee Meeting – October 28, 2015, 12:00 p.m.
  - Curriculum Committee Meeting – November 2, 2015, 12:00 p.m.
  - Facilities Committee Meeting – November 3, 2015, 8:00 a.m.
  - Policy Committee Meeting – November 3, 2015, 12:00 p.m.
  - Finance Committee Meeting – November 4, 2015, 8:00 a.m.
  - Personnel Committee Meeting – November 4, 2015, 12:00 p.m.
  - School Board Business Meeting with Committee Reports – November 9, 2015, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

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**VI. Presentation**

A. WHEC Data – Dr. Kuhn

**VII. Public Comment – Mrs. McAvoy**

*Speakers are requested to identify themselves by name and address.*

**VIII. Routine Approvals – Mrs. McAvoy**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- September 15, 2015 Business Meeting with Committee Reports
- September 28, 2015 Regular Business Meeting

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the month of September 2015, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project 2009 Accounting Check Summary

**IX. Superintendent's Report –Mrs. Vicente**

A. **Curriculum and Technology – No items**

B. **Finance and Facilities –**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-7:

1. Approve budget transfers in the amount of \$124,677.
2. Approve proposal from Conrad Siegel Actuaries for Health & Welfare Benefits Consulting for \$6,100.  
*Background information: The services of Conrad Siegel will ensure compliance with the Employer Reporting Mandate under the Affordable Care Act.*
3. Approve proposal from Low-V Systems for district-wide camera upgrade in the amount of \$197,431.

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4. Approve three-year license agreement with Rosetta Stone Ltd. for language learning software and services for language acquisition for our non-English speaking students at \$1,590 per year.  
*Background information: This agreement will be paid from Title III funds.*
5. Approve addendum to settlement agreement and release for elementary student #204244.
6. Approve donation from Patient First in the amount of \$1,000 to purchase books for the Grade 4 reading program.
7. Approve Early Intervention transportation agreement with BCIU for one student at a rate of \$54.64 per day, two days per week, for the 2015-16 school year.

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-9:

1. RESIGNATIONS

a. Support Staff

- 1) **Jessica Bailey**, Paraprofessional, JSBS, resignation effective November 5, 2015.

b. Supplemental Staff

- 1) **Sarah Gallen, Jr.** High Field Hockey Assistant Coach, resignation as coach only effective October 27, 2015. Stipend will be pro-rated to \$551 in accordance with time worked in the position.

2. LEAVE OF ABSENCE

Request ratification of the following leaves:

a. Support Staff

- 1) **Pamela Anzulewicz**, Food Service Worker, JSBS, Unpaid Leave of Absence, October 5, 2015 to October 9, 2015, return to work October 13, 2015.
- 2) **Madeline Humes**, Part-time Secretary, JSBS, Unpaid Leave of Absence, October 13, 2015 to October 16, 2015, return to work October 19, 2015.
- 3) **Todd Coleman**, Custodian, JSBS, Unpaid Leave of Absence, October 20, 2015 to October 23, 2015, return to work October 26, 2015.

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3. TRANSFERS

a. Support Staff

- 1) **Regina Miller**, 1<sup>st</sup> Shift Custodian (8:00 a.m.-4:30 p.m.), JSHS to 2<sup>nd</sup> Shift Custodian, WHEC, effective October 12, 2015, no change in hourly pay rate.
- 2) **Ivan Correa**, 2<sup>nd</sup> Shift Custodian, WHEC, to 2<sup>nd</sup> Shift Custodian, JSHS, effective October 12, 2015, no change in hourly pay rate.

4. APPOINTMENTS

a. Professional Staff

- 1) **Sharon Gulla**, Part-time (.25) Strings Teacher, WHEC, at a wage rate based upon B/Step 4 (\$11,245.50/annually) on the WAEA 2015-16 Salary Schedule, update effective date to October 27, 2015.

*Background information: Ms. Gulla was previously approved by the Board on October 13, 2015 with an effective date pending.*

b. Support Staff

- 1) **David Summers**, Paraprofessional, JSHS, full-time (7 hours/day; 35 hours/week) at a wage rate of \$12.00/hour, updated effective start date to October 26, 2015.

*Background information: This appointment was previously approved at the October 13, 2015 School Board of Directors Meeting with an effective date to be determined.*

c. Supplemental Staff

- 1) **Kevin Miller, Jr.** High Boys' Basketball Assistant Coach, JSHS, at a stipend of \$1,286 for the 2015-16 Winter sports season.

5. REQUEST APPROVAL FOR TRAINING/WORK HOURS

Request approval for the following aides to attend a three (3) hour training on November 6, 2015 at their regular hourly rate of pay.

a. Support Staff

- 1) **Jane Lim**
- 2) **Mary Muir**
- 3) **Ellen Weaver**

*Background information: November 6, 2015 is not a scheduled work day for aides; however, the required training is being offered on this date. Attendees will be provided with an overview and training of 4 Sight and the 4 Sight Member Center, to enable them to support the RTII data process.*

6. 2015-16 UPDATED WINTER ATHLETIC COACH STIPENDS

Request approval of the update 2015-16 Winter coaches and associated stipends per the attachment.

7. SUBSTITUTES

a. Professional Staff

- 1) **Nicolina Heitz**, Nurse (Addition)
- 2) **Allison Costello** (Deletion-Last day October 30, 2015)

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8. VOLUNTEERS

9. POLICIES

Second Reading and Adoption of the following Policies:

- 119 Current Events (NEW)
- 124 Summer School
- 235 Student Rights and Responsibilities
- 804 School Day

X. **Old Business – Mrs. McAvoy**

XI. **New Business – Mrs. McAvoy**

XII. **Right to Know Requests – Mrs. McAvoy**

		Right-to-Know			
		Cost Analysis			
		09/01/15-09/30/15			
Date	Requested by	Description of Request	Personnel	Time	Cost
	None				

XIII. **Updates from Organizations**

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

XIV. **Adjournment – Mrs. McAvoy**